

ALBERTA FIRE CHIEFS ASSOCIATION 2025 ANNUAL CONFERENCE & TRADE SHOW

May 25 - 28, 2025



CALL FOR SPEAKERS

DETAILS OF SUBMISSIONS

The AFCA is releasing a call for speakers for the 78th Annual Conference and Trade Show, from Sunday, May 25 to Wednesday, May 28, 2025, at the BMO Centre at Stampede Park | Calgary Stampede and the Hotel Arts, Calgary.

Abstract Submission Proposals are invited for keynote addresses and workshops. All submissions will be reviewed for quality, relevance, and merit. Structured abstracts of 250 words or less are required for each submission and are to be completed as part of the attached form. Abstracts must be submitted using the form below and emailed to Kelly@kelconsulting.com as a PDF (Acrobat document). Speaker forms are due by September 26, 2024.

Keynote addresses are one hour in length including Q & A's with an in person audience of 200+ people. Workshop presentations are one hour and 15 minutes, including Q & A's with an audience of 80 to 100+ per workshop, unless otherwise stated in the final conference schedule.

NOTIFICATION OF ACCEPTANCE

Presenters will be notified by **November 2024**, to confirm if their abstract has been accepted. Further details will be requested from those that are accepted.

If a speaker has been selected there will be a conference call to discuss the presentation.

FOR MORE INFORMATION

For additional details about the AFCA please visit www.afca.ca.

For queries regarding submission, please contact the Conference Co-Chairs:

- **Rob Evans**, Conference Co-Chair | 403.949.2012 | rob.evans@rmesfire.org
- **David Mohl**, Conference Co-Chair | 403.854.0088 | hannfire@telus.net

CALL FOR SPEAKERS

Please email completed forms to: kelly@kelconsulting.com
before **Thursday, September 26, 2024**

SPEAKER INFORMATION

First Name:**	Last Name**:		
Job Title:**	Company/Organization:**		
Address:	City:	Province/State:	Postal/Zip:
Speaker Email:**	Speaker Phone:	Speaker Mobile:	
Industry:	Web Site Address:		
Presentation Title:**			

** Asterisks denote information that will be reproduced and listed on the AFCA Conference and Trade Show Registration Site, Conference Agenda and Mobile App.

Is this presentation a Keynote Address? Yes No

Please indicate which date that you are requesting for the Keynote Address.

- | | |
|--|---|
| <input type="checkbox"/> Sunday, May 25: 09:00–09:30 (Opening Keynote) | <input type="checkbox"/> Tuesday, May 27: 12:15–13:15 (Lunch Keynote) |
| <input type="checkbox"/> Monday, May 26: 08:00–09:00 (Breakfast Keynote) | <input type="checkbox"/> Wednesday, May 28: 08:00–09:00 (Breakfast Keynote) |

Is this presentation a Workshop? Yes No

Please indicate preferred time for workshop presentation.

- | | |
|--|--|
| <input type="checkbox"/> Sunday, May 25: 09:45–10:15 (1 Workshop) | <input type="checkbox"/> Tuesday, May 27: 13:15–14:30 (3 Concurrent Workshops) |
| <input type="checkbox"/> Sunday, May 25: 10:30–11:00 (1 Workshop) | <input type="checkbox"/> Tuesday, May 27: 14:45–16:00 (3 Concurrent Workshops) |
| <input type="checkbox"/> Tuesday, May 27: 11:00–12:00 (3 Concurrent Workshops) | <input type="checkbox"/> Wednesday, May 28: 09:15–10:30 (2 Concurrent Workshops) |

Is this presentation to AFCA Partners? Yes No

Please indicate which date and time that you are requesting to present to the Partners.

- | | |
|--|---|
| <input type="checkbox"/> Monday, May 26: 10:00–11:00 | <input type="checkbox"/> Tuesday, May 27: 12:00–13:00 |
|--|---|

ABSTRACT

Note: The Session abstract will advise AFCA Attendees why they should attend your session. It should provide a brief, clear and concise reflection of your presentation's content. The abstract should be between 150 to 250 words in length.



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PRESENTATION

Please list key points for your presentation. This will be used for the conference agenda.

Have you given this presentation before in person or at a virtual conference? Yes No

Please indicate where you have given this presentation.

SESSION FORMAT

Each session (keynote or workshop) will follow this format.

- The session will be introduced by an AFCA board member or conference committee member. The speaker will then be introduced by an AFCA sponsor. Note: the sponsor may attend in person or have a pre-recorded introduction.
- The speaker will commence the presentation. Q and A's will be moderated by an AFCA conference committee member.
- The sponsor or AFCA board member will close the session once the Q and A has concluded.

AV REQUIREMENTS

Audio Visual (AV) Provided in Plenary Sessions:

Recording Note: Keynotes will be recorded.

- Podium with mic
- Two Projectors
- Laptop
- AV Tech support
- Two Screens
- Floor mic (2)
- Comfort monitor

Are you using a PowerPoint? Yes No

Does your presentation contain or require the following? Imbedded video



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Audio Visual (AV) Provided in Concurrent Workshops:

- One screen
- Podium
- Laptop
- AV Tech Support
- One Projector
- Mic
- Floor Mic

Are you using a PowerPoint? Yes No

Does your presentation contain or require the following? Imbedded video

SPEAKER BIO

Note: please keep bio to 120 words.

Will you release your PowerPoint presentation to AFCA attendees following the conference and trade show? Yes No

CONFIRMATION

A colour photo is included with your speaker submission form. Yes

ACKNOWLEDGMENT

AFCA will rebroadcast conference speakers through a secure platform. Please indicate that you agree to the rebroadcast of your presentation.

Signature _____

Date _____



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